

2015 In-House Training

Fee Schedule and Terms



Rates for in house trainings are determined by the number of participants.
 All discounted prices are shown for the National Capital Region. Add 10% for course held outside of the NCR.

| Base Rate | Number of Participants | Discount | Final Price Per Participant (+ applicable taxes) |
|-----------|------------------------|----------|--|
| \$315 | 8-10 | 25% | \$236.25 |
| | 11-12 | 30% | \$220.50 |
| | 13+ | 35% | \$204.75 |
| \$445 | 8-10 | 25% | \$333.75 |
| | 11-12 | 30% | \$311.50 |
| | 13+ | 35% | \$289.25 |
| \$545 | 8-10 | 25% | \$408.75 |
| | 11-12 | 30% | \$381.50 |
| | 13+ | 35% | \$354.25 |
| \$845 | 8-10 | 25% | \$633.75 |
| | 11-12 | 30% | \$591.50 |
| | 13+ | 35% | \$549.25 |
| \$1035 | 8-10 | 25% | \$776.25 |
| | 11-12 | 30% | \$724.50 |
| | 13+ | 35% | \$672.75 |
| \$1200 | 8-10 | 25% | \$900.00 |
| | 11-12 | 30% | \$840.00 |
| | 13+ | 35% | \$780.00 |
| \$1450 | 11-12 | 30% | \$1015.00 |
| | 13+ | 35% | \$942.50 |

In order to qualify for these significant discounts, the Client provides:

- Minimum class size as set per course
- Room(s) suitable for instruction of the full class (minimum 700 square feet) with the tables arranged in a horseshoe
- A screen in main room
- 2 easels with flip chart markers
- Refreshments provided as per client policy

Vanguard EMC Inc. provides:

- Instructor(s)
- The student workbook in the form of a 3 ring binder
- Course material with client logo on cover shipped to client location
- Templates in paper and soft copies
- Certificate for each participant upon completion of the course

*** Invoice must be paid 30 days in advance of the training**